

MINUTES OF MEETING
PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Pine Ridge Plantation Community Development District was held on Tuesday, March 20, 2018 at 6:00 p.m. at Pine Ridge Plantation Amenity Center, 4200 Pine Ridge Parkway, Middleburg, FL 32068.

Present and constituting a quorum were:

Matt Biagetti	Chairperson
Maria Haney	Vice Chairman
Jeff Arp	Supervisor
Jerry Ritchie	Supervisor

Also present were:

Jim Oliver	District Manager
Jason Walters	District Counsel
Steve Andersen	Operations Manager
Amanda Ferguson	Amenity Center Manager
Stephen DuBois	Riverside Management Services
Ernesto Torres	Governmental Management Services

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

**Review and Ranking of Audit Proposals
Received in Response to the RFP**

Mr. Oliver stated have received three proposals for audit services. At the last meeting, you approved audit evaluation criteria and directed staff to issue a request for proposals. I have ranked these proposals in accordance with the evaluation criteria. Berger, Toombs, Elam, Gaines & Frank is the current auditor. Both Berger, Toombs and Grau & Associates do a lot of audit work for CDDs throughout Florida, as you can see in their proposals. McDirmit Davis also has significant CDD experience. For understanding the scope of work and ability to furnish the required services everyone received 20 points. Berger, Toombs has the lowest price at a cost of \$3,100 for year one for a total price of \$9,300 for three years, so they received 20 points. Grau & Associates earned 18.78 points and McDirmit Davis received 17.71 points.

The total points awarded are 100 points for Berger, Toombs, 97.78 points for Grau & Associates and 93.71 for McDirmit Davis.

On MOTION by Mr. Ritchie seconded by Mr. Biagetti with all in favor the ranking of Berger, Toombs, Elam, Gaines & Frank first, Grau and Associates second, and McDirmit Davis was approved.

THIRD ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Biagetti seconded by Mr. Ritchie with all in favor the Meeting was adjourned.