Community Development District

March 17, 2020

Pine Ridge Plantation Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092 P: (904) 940-5850 • F: (904) 940-5899

March 10, 2020

Board of Supervisors Pine Ridge Plantation Community Development District

Dear Board Members:

The Meeting of the Board of Supervisors of the Pine Ridge Plantation Community Development District will be held Tuesday, March 17, 2020 at 6:00 p.m. at the Pine Ridge Plantation Amenity Center, 4200 Pine Ridge Parkway, Middleburg, Florida 32068. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of the Minutes of the January 21, 2020 Meeting
- IV. Consideration of Down to Earth Landscaping Services Agreement
- V. Staff Reports
  - A. Attorney
  - B. District Manager General Elections
  - C. Engineer
  - D. Operations Manager Report
  - E. Amenity Manager
- VI. Audience Comments / Supervisor's Requests
- VII. Financial Statements
  - A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending January 31, 2020
  - B. Assessment Receipts Schedule
  - C. Approval of Check Register
- VIII. Next Scheduled Meeting 05/19/20 @ 6:00 p.m. at the Pine Ridge Plantation Amenity Center
  - IX. Adjournment

Enclosed for your review and approval is a copy of the minutes of the January 21, 2020 meeting.

The fourth order of business is consideration of agreement with Down to Earth Landscaping, which will be sent under separate cover.

Enclosed under the Operations Manager's Report are the items as outlined above.

Copies of the Balance Sheet and Statement of Revenues & Expenditures, Assessment Receipts Schedule and Check Register are enclosed for your review.

If you have any questions, please contact me.

Sincerely,

Ernesto Torres Ernesto Torres District Manager

cc: Jason Walters Peter Ma Darrin Mossing Amy Hembree Chris Hall Rich Whetsel

# AGENDA

# Pine Ridge Plantation Community Development District Agenda

Tuesday March 17, 2020 6:00 p.m. Pine Ridge Plantation Amenity Center 4200 Pine Ridge Parkway Middleburg, Florida 32068 District Website: <u>www.pineridgeplantationcdd.com</u>

- I. Roll Call
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# MINUTES

## MINUTES OF MEETING PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Pine Ridge Plantation Community Development District was held on Tuesday, January 21, 2020 at 6:00 p.m. at Pine Ridge Plantation Amenity Center, 4200 Pine Ridge Parkway, Middleburg, FL 32068.

Present and constituting a quorum were:

Matt Biagetti	Chairperson
Jeff Arp	Supervisor
Jerry Ritchie	Supervisor
Jeff Lewis	Supervisor
Nelson Nazario	Supervisor

Also present were:

Ernesto Torres Jason Walters Chris Hall Maria Cranford Josh Feagin District Manager District Counsel Operations Manager Amenity Manager Down to Earth

# FIRST ORDER OF BUSINESS Roll Call

Mr. Torres called the meeting to order at 6:00 p.m.

#### SECOND ORDER OF BUSINESS Audience Comments

A resident stated I am hoping part of the discussion about landscaping will include

removing the pine needles.

# THIRD ORDER OF BUSINESS Organizational Matters

A. Consideration of Resignation from Supervisor McNulty

Mr. Torres stated included in your agenda package is a copy of the resignation from

Ms. McNulty.

On MOTION by Mr. Ritchie seconded by Mr. Biagetti with all in favor the Resignation from Supervisor McNulty was accepted.

## B. Appointment of New Supervisor to Fill the Unexpired Term of Office

Mr. Torres stated we received two letters of interest for this position. One letter is from Christopher Dorman and the other is from Nelson Nazario.

Mr. Ritchie stated I think we should explain to Mr. Dorman that the other candidate has attended our meetings regularly for the last year and a half. Regular attendance, to me, demonstrates genuine interest and concern for the community.

On MOTION by Mr. Ritchie seconded by Mr. Arp with all in favor the Appointment of Mr. Nelson Nazario to Fill the Unexpired Term of Office of 11/20 was approved.

#### C. Oath of Office for Newly Appointed Supervisor

Mr. Torres administered an oath of office to Mr. Nelson Nazario.

#### D. Election of Officers, Resolution 2020-04

Mr. Torres stated included in your agenda package is a copy of Resolution 2020-04.

On MOTION by Mr. Biagetti seconded by Mr. Ritchie with all in favor Resolution 2020-04 Election of Officers Adding Mr. Nazario as an Assistant Secretary was approved.

# FOURTH ORDER OF BUSINESS Approval of the Minutes of the November 19, 2019 Meeting

Mr. Torres stated included in your agenda package is a copy of the minutes of the

November 19, 2019 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Biagetti seconded by Mr. Lewis with all in favor the Minutes of the November 19, 2019 Meeting were approved.

#### FIFTH ORDER OF BUSINESS

## Consideration of Nondisclosure Agreement with Clay County Property Appraiser for Information Exempt from Public Disclosure

Mr. Walters stated the County is concerned with the statute that says you are not allowed to disclose certain information to anyone else. We have to have our assessment roll, which has all of our information and we need to make it is accurate. This simply allows the County to disclose that information to us and we keep it confidential. On MOTION by Mr. Biagetti seconded by Mr. Ritchie with all in favor the Nondisclosure Agreement with Clay County Property Appraiser for Information Exempt from Public Disclosure was approved.

#### SIXTH ORDER OF BUSINESS Consideration of Landscape Proposals

Mr. Torres stated during the November meeting, we had presentations from six vendors that provided their proposals. The board chose to table the discussion until today's meeting. We have received some adjustments. I provided a spreadsheet with an update. Brightview made an adjustment to their proposal. Rather than \$109,000, their new price is \$102,000. Tree Amigos have also made some adjustments and I have put them into the modification column. Their fee for Fiscal Year 2020 is \$100,000. Their fee for Fiscal Year 2021 their fee is \$115,000 and their fees is \$130,000 for Fiscal Year 2022. Those are the only adjustments that I have received.

Mr. Ritchie asked is that legal to come back after a public bidding to reduce your price?

Mr. Walters responded it is legal in the sense that in Florida we have statutory thresholds that require you to go through the very formalized procurement process. Once you hit the threshold then you have to follow the formal statutory process but anything under that threshold is a much less formal process and you can go back and forth with the vendors.

Mr. Ritchie stated I had a meeting with Down to Earth, Chris and Maria. There is no significant reason we shouldn't go with the lowest bidder, which was Down to Earth. Down to Earth said they would give us pricing on installing shrubs in the islands or sod. They would also give us a credit for the money that was spent on putting in the Asian Jasmine.

Mr. Biagetti stated I would like to bring up my experience with what we are seeing, what we are receiving and what has been done since the last meeting. I think we have seen some improvement in the major areas. I know there are still some areas on the pond banks that haven't been touched. I think we have gone through the process of notice. This isn't the first time we have had issues. Tree Amigos was able to reduce the upfront cost greatly and spread it out over a few years. My recommendation would be to accept Tree Amigos latest proposal. I am really looking for increased services. I think we should be looking at an alleviated service here.

Mr. Ritchie stated well, you are talking about a \$12,000 difference.

Mr. Arp stated my concern with Down to Earth was getting the problems corrected in a timely manner. Several times we would hear they would get to it the next week, which I felt was unacceptable. I feel like things have been addressed with Down to Earth and they have corrected them. Based on that, I feel comfortable with staying with Down to Earth. I don't know that we would see that much difference with going from one to another.

Mr. Ritchie stated one of the concerns we have had is the islands look terrible because they only put in gallon sized plants. They told me they originally quoted on a bigger size, but they were told to cut it down for cost reasons. Down to Earth will give us a credit of \$6,400 for the jasmine.

Mr. Arp asked how long is this Down to Earth quote good for?

A representative from Down to Earth responded that fee is good for three years.

Mr. Arp asked can we get that in an email, along with the credit?

A representative from Down to Earth responded absolutely.

Mr. Nazario stated I walk the neighborhood a lot and I do have some qualms. I need an assurance that if there is a problem that a supervisor from your headquarters is down there inspecting it. I have seen several incidences for three, four and five months of issues that should have been taken care of and they have not. My concern is you don't have a supervisor going to look at things and saying it is wrong. I just want that assurance of that.

Mr. Arp stated I also think we need to make sure things are documented, so we know what has been taken care of and what hasn't.

Mr. Lewis asked is there a way that we can add in a year clause, so that if improvements are not made, we can cancel this in a year?

Mr. Walters responded all of our vendor contracts have a 30 day termination provision for any reason.

Mr. Ritchie stated I would like to a motion that we contact Down to Earth based on them submitting a three year price agreement and a credit for the Jasmine.

Mr. Torres asked is the credit for \$11,300?

Mr. Hall responded I already have an email of the credit due from Down to Earth on the \$6,500 and the other is for the mulch.

On MOTION by Mr. Ritchie seconded by Mr. Arp with Mr. Biagetti voting nay & Mr. Lewis & Mr. Nazario voting aye the Proposal from Down to Earth was approved in substantial form with adding a 3 year fixed price and a \$6,400 credit.

#### SEVENTH ORDER OF BUSINESS Discussion of Funding Status

Mr. Walters stated if you recall at the last meeting, the issue we have is the replat of the western most portion. The Developer had a plat ready and they sent it off to the County. They got some comments back. I now have a copy of the recorded plat. The County has not updated their system yet. I spoke to the bankers today. We have the credit package ready. I have also asked the Developer for an updated status on any development and more specifically rooftops. Apparently, the sales have been very strong in the redesigned area because they are looking at bigger lots. We will get the credit package out to S&P, as soon as the County updates their site. Rates are still at historic lows. There is a lot of cash still flowing into the system, where investors have to find deals to invest in. The turnaround time once we submit the credit package is usually about two weeks.

Mr. Ritchie asked did they increase the density on the section under development right now?

Mr. Walters responded yes. They have increased the number of lots but not the total number of lots throughout the community. They have essentially redesigned it, so that it is a little more efficient.

Mr. Ritchie asked what about the island piece?

Mr. Walters responded that is going to go away. It is much more expensive to build a road and put in infrastructure for 15 lots that were here than it is to add those 15 lots with the infrastructure needed. The County needs more stormwater capacity, so they may dig out and sell the fill and allow the County to drain certain areas into it as a large stormwater facility. From my understanding as of today, there will not be homes there.

#### EIGHTH ORDER OF BUSINESS Staff Reports

#### A. Attorney

Mr. Walters stated I know you have been to a lot of meetings in the past, but I just wanted to follow up with Nelson about the Sunshine Amendment. You are not permitted to discuss any item that is before the board or would foreseeably come before the board with any

other supervisors. We advise you to have a separate email address with your CDD information.

#### B. District Manager

Mr. Torres stated in a few months we are going to start drafting the budget for 2021. I would just ask you to let us know if you foresee any increases with our vendors for the next year, so we can incorporate those into the budget.

#### C. Engineer

There being none, the next item followed.

#### D. Operations Manager

- 1. Report
- 2. Down to Earth Landscape Service Update

#### 3. Down to Earth Proposal for Island Enhancements

Mr. Hall stated I got pricing from Beacon Electrical to convert all of the bulbs to LED. This covers 27 fixtures, which includes five of the concrete posts. The total cost is \$5,495. Your average savings per year is \$2,580, so it would be roughly over two years to pay for it.

Mr. Biagetti stated what is not included in this is staff hours to change the bulbs as they burn out.

Mr. Ritchie stated I would like to get a letter from them stating what the warranty is.

Mr. Hall stated okay.

On MOTION by Mr. Biagetti seconded by Mr. Arp with all in favor the Proposal from Beacon Electrical to Change Bulbs to LED was approved.

Mr. Ritchie stated we have a proposal for doing the sod installation for \$15,100 and another proposal for putting in shrubs for \$27,000. The warranty will last as long as we are on the property.

Mr. Arp asked how many islands do we have total? How many islands is this for? Mr. Hall responded 11. Mr. Arp stated so that is \$1,372 an island. I am just referring to the sod one. A pallet of sod is \$200. How many pallets are going in these islands?

Mr. Feagin responded this one is a total of 25 pallets of sod. The cost of red mulch is \$48 a yard.

Mr. Arp stated I think the tips, or the ends of the islands look nice. I say we just sod in between that.

Mr. Nazario asked what if you sod a portion and then sod a portion and then do some kind of enhancements?

Mr. Feagin responded I can create a proposal for that. I think you need to relook at the island tips again because there is a lot that is missing there.

Mr. Hall stated the island tips are in rough shape. Josh can do some renderings and come up with a price to do it like that and then you can make a decision in March.

Mr. Ritchie stated I think we should ask the builders to relocate their sales renderings.

#### E. Amenity Manager

Ms. Cranford stated I wanted to give you some rental information. For January and February we have a total of 13 rentals, which is up five rentals from the same time last year. For 2018 we did 82 rentals. For 2019 we did 114 rentals, so we were up 32 rentals last year from the previous year. Yoga classes are going to be postponed until June. Our yoga instructor is going to California to get her PhD.

#### NINTH ORDER OF BUSINESS Audience Comments / Supervisor's Requests

A resident asked is it being addressed that all our signage is being hidden by overgrown trees and shrubs?

Mr. Hall responded they trim it to where it is now. If we want it cut shorter than we can discuss that.

Mr. Feagin stated if we cut it lower than we are going to murder it.

A resident stated I guess the best thing for you to do is to take a look at it. The shrubs block half of the sign.

A resident stated we haven't been here very long but what we have heard is that the landscaping company has been given multiple changes. Cheaper doesn't always mean better.

They were given plenty of opportunities, so I hope at this point we are strongly urged to use that 30 day termination clause if they don't get it together. I am not happy with the landscaping. I think it is very drab.

A resident stated when there were issues then they should have gone out there and fixed them right away. They shouldn't need to be reminded constantly.

A resident asked were there discussions about this new development using our roads that we have already paid for?

Mr. Biagetti responded that property was always part of the development. Nothing has changed there. There could potentially be Long Bay Extension, but it is not in the forecast for any foreseeable future.

Mr. Walters stated there is a Long Bay Extension on the plans. It is not gone forever but when the real estate market took a crash, the County refocused those efforts.

Mr. Lewis stated I remember last summer we had issues with the algae on the ponds. I have seen a lot of communities with aerators. I think we should do a fountain in the ponds along the street and then put in underground aerators for the other ponds. It has been proven to help the algae issue.

Mr. Biagetti stated I just spoke to The Lake Doctors about a quote for a lighted fountain. It would cost about \$12,000 but it depends on the size of the pond.

Mr. Hall stated The Lake Doctors are working on proposals for the fountains and aerators now.

#### TENTH ORDER OF BUSINESS Financial Statements

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending December 31, 2019

Mr. Torres stated included in your agenda package is the balance sheet and income statement.

#### **B.** Assessment Receipts Schedule

Mr. Torres stated included in your agenda package is a copy of the assessment receipts schedule.

# C. Approval of Check Register

Mr. Torres stated included in your agenda package is a copy of the check register, which totals \$83,363.66.

On MOTION by Mr. Biagetti seconded by Mr. Arp with all in favor the Check Register was approved.

# ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – 3/17/20 @ 6:00 p.m. at the Pine Ridge Plantation Amenity Center

Mr. Torres stated the next scheduled meeting is March 17<sup>th</sup> at 6:00 p.m. at this location.

# TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Biagetti seconded by Mr. Arp with all in favor the Meeting was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

FIFTH ORDER OF BUSINESS

D.

# Pine Ridge Plantation Community Development District

4200 Pine Ridge Parkway, Middleburg, Florida 32068 904-509-6445

Date:	March 17, 2020
То:	Pine Ridge Plantation CDD, Board of Supervisors
From:	Maria Cranford, Amenity Manager & Chris Hall, Operations Manager
Re:	Monthly Facility Memorandum

# **Completed Items:**

- The park benches have been painted.
- Amenity center mailbox has been painted.
- Graffiti has been removed from the sidewalks.
- The outdoor pole lighting has been converted to LED lighting.
- Several areas of loose pavers on the pool deck has been repaired.
- New amenity rules, and pool rules signs has been installed.
- Community yard sale signs have been ordered and will replace the old broken ones.
- Pool furniture, slide, and the patios have been pressure washed.
- Water slide has been patched, sanded and waxed.
- Washout behind the sidewalk/fence on Tynes Blvd. has been filled and plants added.
- Fitness Pro has continued the preventative maintenance on the fitness equipment.
- Amenity center lights are being checked and replaced as needed.
- RMS continues to maintain the swimming pool.
- Playground has been inspected and the loose equipment has been tightened.
- Trash is being picked up weekly along the roadways and common areas by RMS.
- Dog waste stations are being changed and stocked weekly.

# Landscaping & Lakes:

- Down to Earth continues to maintain the grounds throughout.
- Several irrigation repairs have been completed by Down to Earth.
- Palm trees have been scheduled to be trimmed.
- Lake Doctor's continues to maintain the lakes.
- RMS continues to inspect and clean all the lakes and outfall structures.

# **Amenity Manager:**

- Total number of rentals for March and April = 12
- El Agave Azul Taco Truck and the Frozen Sweets Treat truck were at the amenity center March 3rd from 5 to 8 p.m.
- El Agave Azul will also be at the amenity center March 24th, April 14th and May 19th for Taco Tuesday
- Frozen Sweets treat Truck will return to the amenity center March 21st from 12 to 5 p.m.
- Butt Hutt Smokehouse will be at the amenity center from 5 to 8 p.m. on April 4th
- Cornhole tournament is being planned for Sunday, March 22nd
- Jackpot Vending has placed a snack machine at the amenity center, located next to the soda machine
- North Florida Vending continues to service and stock the soda machine
- Water slide will run March 21st, 22nd, 28th and 29th for the weekends of spring break
- Zumba classes are still being held on Mondays and Wednesdays in the clubhouse

Should you have any questions or comments regarding the above information, please contact Chris Hall at (904) 657-9211, <u>chall@rmsnf.com</u> or Pine Ridge Amenity Manager at (904) 291-8878, <u>prmgr@riversidemgtsvc.com</u>.

SEVENTH ORDER OF BUSINESS

*A*.

# PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT COMBINED BALANCE SHEET February 29, 2020

	General	<u>Governmental</u> Capital Reserve	Fund Types Debt Service	Capital Projects	Totals 2020
ASSETS:					
CASH	\$96,510	\$310,264			\$406,775
INVESTMENTS					
Reserve A			\$723,963	20.0	\$723,963
Revenue A			\$1,086,744		\$1,086,744
Construction				\$4,481	\$4,481
State Board	\$971,961				\$971,961
TOTAL ASSETS	\$1,068,471	\$310,264	\$1,810,707	\$4,481	\$3,193,924
LIABILITIES:					
ACCOUNTS PAYABLE	\$17,759				\$17,759
FUND BALANCES:					
NONSPENDABLE	\$0				\$0
ASSIGNED	\$38,580				\$38,580
UNASSIGNED	\$1,012,133				\$1,012,133
RESTRICTED FOR DEBT SERVICE			\$1,810,707		\$1,810,707
RESTRICTED FOR CAPITAL PROJECTS		\$310,264		\$4,481	\$314,745
TOTAL LIABILITIES & FUND EQUITY					
& OTHER CREDITS	\$1,068,471	\$310,264	\$1,810,707	\$4,481	\$3,193,924

# COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 02/29/20	ACTUAL THRU 02/29/20	VARIANCE
REVENUES:				
Assessments - Tax Collector	\$537,569	\$532,540	\$532,540	\$0
Misc./Facility Rental Income	\$3,000	\$1,250	\$1,750	\$500
Interest income	\$1,500	\$625	\$6,023	\$5,398
TOTAL REVENUES	\$542,069	\$534,415	\$540,313	\$5,898
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisors Fees/FICA Taxes	\$10,334	\$4,306	\$1,938	\$2,368
Engineering	\$7,000	\$2,917	\$0	\$2,917
Attorney	\$20,000	\$8,333	\$2,343	\$5,991
Annual Audit	\$3,750	\$0	\$0	\$0
Assessment Roll	\$5,260	\$5,260	\$5,260	\$0
Arbitrage	\$1,200	\$600	\$600	\$0
Trustee	\$6,000	\$0	\$0	\$0
Dissemination	\$5,000	\$2,083	\$2,083	(\$0
Management Fees	\$44,290	\$18,454	\$18,454	\$0
Computer Time	\$1,000	\$417	\$417	\$0
Telephone	\$350	\$146	\$104	\$42
Postage	\$1,000	\$417	\$303	\$113
Printing & Binding	\$1,200	\$500	\$508	(\$8
Insurance	\$7,893	\$7,893	\$7,627	\$266
Legal Advertising	\$1,500	\$625	\$370	\$255
Other Current Charges	\$600	\$500	\$330	\$170
Website Domain	\$2,400	\$1,000	\$500	\$500
Office Supplies	\$300	\$125	\$39	\$86
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
ADMINISTRATIVE EXPENDITURES	\$119,252	\$53,751	\$41,051	\$12,700
GROUNDS MAINTENANCE;				
Landscape Maintenance	\$100,000	\$41,667	\$41,520	\$147
Lake Maintenance	\$9,300	\$3,875	\$3,350	\$525
Electric	\$2,500	\$1,042	\$576	\$466
Water	\$39,000	\$16,250	\$11,133	\$5,117
Repairs And Maintenance	\$20,000	\$8,333	\$3,498	\$4,835
Contingencies	\$4,451	\$1,855	\$500	\$1,355
GROUNDS MAINTENANCE EXPENDITURES	\$175,251	\$73,021	\$60,577	\$12,444

# COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 02/29/20	ACTUAL THRU 02/29/20	VARIANCE
EXPENDITURES:				
AMENITY CENTER				
Insurance	\$9,000	\$9,000	\$8,970	\$30
General Facility Maintenance	\$15,000	\$6,250	\$4,706	\$1,544
Repairs & Replacements	\$15,000	\$6,250	\$6,472	(\$222)
Recreational Passes	\$500	\$208	\$0	\$208
Postage	\$100	\$42	\$0	\$42
Printing & Email Marketing	\$125	\$52	\$0	\$52
Office Supplies	\$700	\$292	\$210	\$82
Other Current Charges	\$250	\$104	\$0	\$104
Permit Fees	\$250	\$0	\$0	\$0
Contingency	\$5,000	\$2,083	\$0	\$2,083
Amenity Management	\$52,451	\$21,855	\$21,855	(\$0)
Facility Assistant	\$24,561	\$10,234	\$0	\$10,234
Special Events	\$12,000	\$4,696	\$4,696	\$0
<u>Utilities</u>				
Water & Sewer	\$3,500	\$1,458	\$1,467	(\$9)
Electric	\$23,000	\$9,583	\$7,543	\$2,040
Cable/Phone/Internet	\$3,000	\$1,250	\$1,381	(\$131)
Management Contracts	#00 700	40 cor	60 00F	<b>*</b> 0
Field Management Services	\$20,700	\$8,625	\$8,625 \$0	\$0
Lifeguards	\$16,500	\$0		\$0
Pool Maintenance	\$12,500	\$5,208	\$5,208	(\$0)
Pool Chemicals	\$11,968	\$4,987	\$5,071	(\$84)
Janitorial	\$7,740	\$3,225	\$3,225	\$0 (#190)
Janitorial Supplies Refuse Service	\$1,200 \$6,100	\$500 \$2,542	\$622 \$2,737	(\$122)
Security	\$10,000	\$4,167	\$6,121	(\$196) (\$1,955)
Capital Projects	\$35,000	\$0	\$0	
				\$0
AMENITY CENTER EXPENDITURES	\$286,145	\$102,610	\$88,909	\$13,702
OTHER FINANCIAL SOURCES/(USES)				
Interlund Transfer In/(Out)	\$0	\$O	\$0	\$0
TOTAL OTHER FINANCIAL SOURCES/(USES)	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$580,649	\$229,382	\$190,537	\$38,846
EXCESS REVENUES (EXPENDITURES)	(\$38,580)		\$349,777	
FUND BALANCE - Beginning	\$38,580		\$700,936	
FUND BALANCE - Ending	(\$0)		\$1,050,713	-

#### PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND Month-to-Month Fiscal Year 2020

	ADOPTED	····					<u> </u>					,		
DEVENUED.	BUDGET	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
REVENUES:														
Assessments - Tax Collector	\$537,569	\$0	\$156,875	\$358,464	\$13,553	\$3,648	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$532,540
Interest Income	\$1,500	\$1,060	\$908	\$1,207	\$1,490	\$1,358	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,023
Misc./Facility Rental Income	\$3,000	\$275	\$0	\$200	\$975	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
TOTAL REVENUES	\$542,069	\$1,335	\$157,782	\$359,871	\$16,019	\$5,306	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$540,313
EXPENDITURES:														
ADMINISTRATIVE:														
Supervisors Fees/FICA Taxes	\$10,334	\$0	\$0	\$861	\$1,077	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,938
Engineering	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$1,200	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Dissemination	\$5,000	\$417	\$417	\$417	\$417	\$417	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,083
Assessment Roll	\$5,260	\$5,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	SO	\$5,260
Attorney	\$20,000	\$249	\$1,634	\$460	50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,343
Annual Audit	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$0	\$0	\$0
Trustee	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$44,290	\$3,691	\$3,691	\$3,691	\$3,691	\$3,691	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,454
Computer Time	\$1,000	\$83	\$83	\$83	\$83	583	\$0	\$0	\$0	\$0	\$0 \$2	\$0	\$0	\$417
Telephone	\$350	\$0	\$34	\$0	\$69	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$104
Postage	\$1,000	\$15	\$111	\$10	\$121	\$48	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$303
Printing & Binding	\$1,200	\$147	\$9	\$177	\$24	\$151	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$508
Insurance	\$7,893	\$7,627	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,627
Legal Advertising	\$1,500	\$309	\$0	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$370
Other Current Charges	\$600	\$38	\$15	\$28	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$330
Website Domain	\$2,400	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Office Supplies	\$300	\$17	\$0	\$11	\$0	\$11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
ADMINISTRATIVE EXPENDITURES	\$119,252	\$18,127	\$6,694	\$5,898	\$5,832	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,051
GROUNDS MAINTENANCE:														
Landscape Maintenance	\$100,000	\$12,165	\$7,660	\$7,160	\$7,875	\$7,160	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,020
Lake Maintenance	\$9,300	\$670	\$670	\$670	\$670	\$670	\$0	\$0	<b>\$</b> 0	\$0	\$0	\$0	\$0	\$3,350
Electric	\$2,500	\$140	\$141	\$146	\$149	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$576
Water	\$39,000	\$2,360	\$2,371	\$2,440	\$1,991	\$1,971	\$0 \$0	\$0 \$0	\$0 ©0	\$0 \$0	\$0 50	\$0 \$0	\$0 \$0	\$11,133
Repairs And Maintenance Contingencies	\$20,000 \$4,451	\$996 \$0	\$882 \$0	\$808 \$0	\$812 \$500	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$3,498 \$500
Contingentition								w:						
GROUNDS MAINTENANCE EXPENDITURES	\$175,251	\$16,331	\$11,724	\$11,224	\$11,997	\$9,801	\$0	50	\$0	\$0	\$0	\$0	\$0	\$61,077

#### PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND Month-to-Month Fiscal Year 2020

	ADOPTED				-									
	BUDGET	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jui	Aug	Sep	TOTAL
AMENITY CENTER														
Insurance	\$9,000	\$8,820	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,970
General Facility Maintenance	\$15,000	\$1,250	\$1,237	\$1,150	\$1,069	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,706
Repairs & Replacements	\$15,000	\$1,525	\$787	\$1,178	\$2,983	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,472
Recreational Passes	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Postage	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Printing & Email Marketing	\$125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$700	\$0	\$0	\$161	\$49	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$210
Other Current Charges	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Permit Fees	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amenity Management	\$52,451	\$4,371	\$4,371	\$4,371	\$4,371	\$4,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,855
Facility Assistant	\$24,561	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$12,000	\$1,975	\$341	\$1,743	\$337	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,696
Utilities														
Water & Sewer	\$3,500	\$298	\$292	\$292	\$292	\$292	\$0	\$0	\$0	\$0	50	\$0	\$0	\$1,467
Electric	\$23,000	\$1,875	\$1,725	\$1,915	\$2,028	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,543
Cable/Phone/Internet	\$3,000	\$311	\$262	\$262	\$273	\$273	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,381
Management Contracts														
Field Management Services	\$20,700	\$1,725	\$1,725	\$1,725	\$1,725	\$1,725	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,625
Lifeguards	\$16,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Maintenance	\$12,500	\$1,042	\$1,042	\$1,042	\$1,042	\$1,042	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,208
Pool Chemicals	\$11,968	\$997	\$997	\$1,026	\$1,026	\$1,026	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,071
Janitorial Janitorial Supplies	\$7,740 \$1,200	\$645 \$214	\$645 \$198	\$645 \$130	\$645 \$80	\$645	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,225
Refuse Service	\$6,100	\$534	\$533	\$535	\$568	\$0 \$568	\$0 \$0	\$0 60	\$0 \$0	\$0 \$0	\$0	\$0	\$0 #0	\$622
Security	\$10,000	\$2,456	\$719	\$535 \$644	\$1,649	\$654	\$0 \$0	\$2,737 \$6,121						
Capital Projects	\$35,000	\$0	\$0	\$0	\$0	\$054	\$0	\$0	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0,121
AMENITY CENTER EXPENDITURES	\$286,145	\$28,037	\$14,874	\$16,818	\$18,285	\$10,894	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,909
	4700 010		<u> </u>				+				**			
TOTAL EXPENDITURES	\$580,649	\$62,495	\$33,292	\$33,940	\$36,113	\$25,195	<u>\$0</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$191,037
OTHER SOURCES/(USES):														
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	(\$38,580)	(\$61,160)	\$124,490	\$325,931	(\$20,095)	(\$19,889)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$349,277

# COMMUNITY DEVELOPMENT DISTRICT

**RESERVE FUND** 

	ADOPTED BUDGET	PRORATED BUDGET THRU 02/29/20	ACTUAL THRU 02/29/20	VARIANCE
REVENUES:				
Capital Reserve Funding	\$35,000	\$0	\$0	\$0
TOTAL REVENUES	\$35,000	\$0	\$0	\$0
EXPENDITURES:				
Maintenance Reserve	\$20,000	\$8,333	\$6,325	\$2,009
TOTAL EXPENDITURES	\$20,000	\$8,333	\$6,325	\$2,009
EXCESS REVENUES (EXPENDITURES)	\$15,000		(\$6,325)	
FUND BALANCE - Beginning	\$316,589		\$316,589	
FUND BALANCE - Ending	\$331,589		\$310,264	-

# COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND 2006A

	ADOPTED BUDGET	PRORATED BUDGET THRU 02/29/20	ACTUAL THRU 02/29/20	VARIANCE
REVENUES:				
Assessments - Tax Roll	\$935,455	\$926,655	\$926,655	\$0
Interest Income	\$3,000	\$1,250	\$8,589	\$7,339
TOTAL REVENUES	\$938,455	\$927,905	\$935,243	\$7,339
EXPENDITURES:				
interest Expense - 11/1	\$287,820	\$287,820	\$287,820	\$0
Special Call - 11/1	\$0 #360.000	\$0	\$35,000	(\$35,000)
Principal Expense - 5/1 Interest Expense - 5/1	\$360,000 \$287,820	\$0 \$0	\$0 \$0	\$0 \$0
Principal Prepayment - 5/1	\$0	\$0 \$0	\$0	\$0 \$0
TOTAL EXPENDITURES	\$935,640	\$287,820	\$322,820	(\$35,000)
OTHER FINANCIAL SOURCES/(USES)				
Other Bond Service Costs	\$0	\$0	(\$15,056)	(\$15,056)
TOTAL OTHER FINANCIAL SOURCES/(USES)	\$0	\$0	(\$15,056)	(\$15,056)
EXCESS REVENUES (EXPENDITURES)	\$2,815		\$597,367	
FUND BALANCE - Beginning	\$466,287		\$1,213,340	
FUND BALANCE - Ending	\$469,101		\$1,810,707	-

COMMUNITY DEVELOPMENT DISTRICT

CAPITAL PROJECTS FUND 2006A/B

	ADOPTED BUDGET	PRORATED BUDGET THRU 02/29/20	ACTUAL THRU 02/29/20	VARIANCE
REVENUES:				
Interest Income	\$0	\$0	\$29	\$29
TOTAL REVENUES	\$0	\$0	\$29	\$29
EXPENDITURES:				
Capital Outlay	\$O	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
OTHER FINANCIAL SOURCES/(USES)				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCIAL SOURCES/(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$0		\$29	
FUND BALANCE - Beginning	\$0		\$4,452	
FUND BALANCE - Ending	\$0	 	\$4,481	-

*B*.

#### PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2020 SUMMARY OF ASSESSMENTS

ASSESSED	# UNITS ASSESSED	SERIES 2006 DEBT ASSESSED	FY20 O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL	742	943,002.68	541,934.99	1,484,937.66
TOTAL ASSESSED NET	742	943,002.68	541,934.99	1,484,937.66

RECEIVED	BALANCE DUE	SERIES 2006 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
TAX ROLL	25,742.94	926,654.73	532,539.99	1,459,194.72
TOTAL RECEIPTS	25,742.94	926,654.73	532,539.99	1,459,194.72

SUMMARY OF TAX ROLL RECEIPTS							
CLAY COUNTY		SERIES 2006 DEBT					
DISTRIBUTION	DATE RECEIVED	RECEIVED	<b>O&amp;M RECEIVED</b>	TOTAL			
1	11/3/2019	15,167.78	8,716.79	23,884.5			
2	11/21/2019	257,804.43	148,157.84	405,962.2			
3	12/11/2019	623,750.54	358,463.71	982,214.2			
4	12/18/2019	17,619.17	10,125.58	27,744.7			
5	1/22/2020	5,964.24	3,427.60	9,391.8			
6	2/21/2020	6,348.57	3,648.47	9,997.0			
		-	-				
		-	-				
		-	-				
		-	-				
		-	-				
		-	-				
		-	-				
		-	-				
<b>DTAL FY18 TAX ROLL</b>	RECEIPTS	926,654.73	532,539.99	1,459,194.			

1% TAX ROLL COLLECTED	98.27%	98 27%	
ITOTAL COLLECTED	98 27%	98.27%	



**Community Development District** 

#### Check Run Summary - General Fund

#### 1/1/2020 - 2/28/2020

Date	Check Numbers		 Amount
General Fund			
1/1/20 - 1/31/20	2529-2558	\$ 54,598.61	
2/1/20 - 2/29/20	2559-2568	\$ 16,027.49	
		 	\$ 70,626.10
Utilities and Autopayments			
January 6, 2020	Advanced Disposal	\$ 567.67	
January 15, 2020	SafeTouch	\$ 83,88	
January 22, 2020	Comcast	\$ 272.55	
January 29, 2020	Clay County Utilities	\$ 2,282.79	
February 6, 2020	Advanced Disposal	\$ 567.67	
February 18, 2020	SafeTouch	\$ 83.88	
February 3, 2020	Clay Electric	\$ 2,177.00	
February 22, 2020	Comcast	\$ 272.55	
February 26, 2020	Clay County Utilities	\$ 2,263.32	
TOTAL UTIL	ITIES PAID ONLINE OR AUTOPAY		\$ 8,571.31
		 	\$ 79,197.41

\*Fedex invoices available upon request.

AP300R *** CHECK DATES 01/01/2020 - 02/29/2020 *** PINE RIDGE PLANTATION - GF BANK A PINE RIDGE PLANTATI			PAGE 1
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	: STATUS	AMOUNT	CHECK AMOUNT #
1/09/20 00080 9/16/19 W768772 201910 330-57200-34500		1,927.00	1,927.00 002529
1/09/20 00134 1/01/20 55193 202001 320-53800-46200 JAN LANDSCAPE MAINTENANCE DOWN TO EARTH FKA R&D L		•	
1/09/20 00035 1/03/20 10323 202001 330-57200-45000	*	150.00	
ADD'TL PROP/INLAND COVER EGIS INSURANCE ADVISORS 1/09/20 00003 1/01/20 197 202001 310-51300-34000	*	3,690.83	
JAN NAMAGEMENT FEES 1/01/20 197 202001 310-51300-49100	*	100.00	
JAN WEBSITE ADMIN 1/01/20 197 202001 310-51300-35100	*	83.33	
JAN INFORM TECHNOLOGY 1/01/20 197 202001 310-51300-31300	*	416.67	
JAN DISSEMINATION SERVICE 1/01/20 197 202001 310-51300-51000	*	.39	
OFFICE SUPPLIES 1/01/20 197 202001 310-51300-42000	*	11.86	
POSTAGE 1/01/20 197 202001 310-51300-42500	*	24.45	
COPIES 1/01/20 197 202001 310-51300-41000	*	69.20	
TELEPHONE GOVERNMENTAL MANAGEMENT	SERVICES		4,396.73 002532
1/09/20 00005 12/31/19 111984 201911 310-51300-31500		1,634.00	
			1,634.00 002533
NOV GEN COUNSEL/MEETING HOPPING GREEN & SAMS 1/09/20 00155 12/15/19 12152019 201912 330-57200-34500		120.00	
1/09/20 00155 12/15/19 12152019 201912 550-57200 7200 12/15/19 SECURITY SERVICE JEFF ANDERSON			120.00 002534
1/09/20 00155 12/29/19 12292019 201912 330-57200-34500	<b></b> *		
1/09/20 00155 12/29/19 12292019 201912 33057200-34500 12/29/19 SECURITY SERVICE JEFF ANDERSON			120.00 002535
1/09/20 00106 12/23/19 12232019 201912 330-57200-34500	*		
1/09/20 00106 12/23/19 12232019 201912 330-57200-34500 12/23/19 12232019 201912 330-57200-34500 12/21/19 SECURITY SERVICE	*	60.00	

PRP ---PINERIDGE-- BPEREGRINO

AP300R YEAR-TO-DATE A *** CHECK DATES 01/01/2020 - 02/29/2020 *** P3 BA	ACCOUNTS PAYABLE PREPAID/COMPUTER INE RIDGE PLANTATION - GF ANK A PINE RIDGE PLANTATIO	CHECK REGISTER	RUN 3/04/20	PAGE 2
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# S	VENDOR NAME SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
12/23/19 12232019 201912 330-57200-3 12/22/19 SECURITY SERVICE			60.00	240.00 002536
1/09/20 00054 1/01/20 13129559 202001 330-57200-4	46500 POOLSURE	*	1,025.52	
1/09/20 00131 1/31/19 PSI04527 202001 330-57200-4	16600	*	225.00	
1/09/20 00131 1/31/19 PSI04531 202001 330-57200-4	46600	*	1,140.00	
	PYE-BARKER FIRE & SAFETY, INC.		645.00	
1/09/20 00073 10/01/19 291 201910 330-57200-4 OCT JANITORIAL SERVICE	46200	*		
10/01/19 291 201910 330-57200-4 OCT POOL MAINTENANCE	46400	*	1,041.67	
10/01/19 291 201910 330-57200-3	34000	*	1,725.00	
OCT OPERATIONS MANAGEMENT 10/01/19 291 201910 330-57200-3 OCT FACILITY MANAGEMENT	34100	*	4,370.92	
	RIVERSIDE MANAGEMENT SERVICES I	NC		7,782.59 002540
1/09/20 00073 1/01/20 302 202001 330-57200-4 JAN JANITORIAL SERVICES	16200	*	645.00	
1/01/20 302 202001 330-57200-4	46400	*	1,041.67	
JAN POOL MAINTENANCE 1/01/20 302 202001 330-57200-3	34000	*	1,725.00	
JAN OPER MNGM SERVICES 1/01/20 302 202001 330-57200-3	34100	*	4,370.92	
	RIVERSIDE MANAGEMENT SERVICES I	NC		7,782.59 002541
1/09/20 00073 9/30/19 293 201909 330-57200-	34100		1,533.00	
		NC	·	1,533.00 002542
	RIVERSIDE MANAGEMENT SERVICES I		670.00	
1/09/20 00076 1/01/20 477864 202001 320-53800-4 JAN LAKE MAINTENANCE				670.00 002543
	THE LAKE DOCTORS INC	<b></b>	60.75	
1/16/20 00069 12/20/19 307411 201912 310-51300- NOTICE OF MEETING 1/21/20				
	CLAY TODAY	~		

PRP --PINERIDGE-- BPEREGRINO

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER *** CHECK DATES 01/01/2020 - 02/29/2020 *** PINE RIDGE PLANTATION - GF BANK A PINE RIDGE PLANTATIO	CHECK REGISTER	RUN 3/04/20	PAGE 3
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	AMOUNT #
1/16/20 00161 9/17/19 09172019 201909 310-51300-11000	*	184.60	
REPLACEMENT CHECK #50214 9/17/19 09172019 201909 310-51300-11000	v	184.60-	
REPLACEMENT CHECK #50214 JERRY L.RITCHIE			.00 002545
1/16/20 00159 1/14/20 01142020 202001 300-15500-10000	*	300.00	
STARGAZING EVENT 2/15/20 NORTH EAST FLORIDA ASTRONOMICAL			300.00 002546
1/16/20 00073 12/01/19 298 201912 330-57200-46200		645.00	
DEC JANITORIAL SERVICES 12/01/19 298 201912 330-57200-46400	*	1,041.67	
DEC POOL MAINTEN SERVICE 12/01/19 298 201912 330-57200-34000	*	1,725.00	
DEC OPER MANAGEMENT SRVC 12/01/19 298 201912 330-57200-34100	*	4,370.92	
	IC	·	7,782.59 002547
	·		7,782.59 002547
NOV GEN FACIL MAINTENANCE	*	882.00	
12/17/19 301 201912 320-53800-46000 NOV REPAIR/MAINT-GROUNDS	<b>^</b>		
12/17/19 301 201912 330-57200-46201 NOV JANITORIAL SUPPLIES	*	197.94	
12/17/19 301 201912 330-57200-46100		787.00	
NOV REPAIR/REPL-AMENITY RIVERSIDE MANAGEMENT SERVICES IN			3,103.94 002548
1/23/20 0.0151 1/13/20 2 202001 310-51300-49000	*	250.00	
SE 2006A AMORT 11/1/19 DISCLOSURE SERVICES LLC			250.00 002549
1/23/20 00073 12/11/19 300 201912 330-57200-60100	*	1,293.22	
CHRISTMAS EVENT 12/8/19 RIVERSIDE MANAGEMENT SERVICES IN	1C		1,293.22 002550
1/31/20 00107 1/16/20 SST09439 201912 330-57200-34500	*	55.00	
DEC EMPLOYMENT FEE 1/16/20 SSI09439 201912 330-57200-34500	*	25.00	
DEC SCHEDULING FEE CLAY COUNTY SHERIFF'S OFFICE			80.00 002551
1/31/20 00089 1/04/20 56241 202001 320-53800-46200	*	715.00	
			715.00 002552

PRP ---PINERIDGE-- BPEREGRINO

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE *** CHECK DATES 01/01/2020 - 02/29/2020 *** PINE RIDGE PLANTATION - GF BANK A PINE RIDGE PLANTATIO	R CHECK REGISTER	RUN 3/04/20	PAGE 4
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
1/31/20 00001 1/21/20 69039281 202001 310-51300-42000	*	180.99	
JAN FEDEX POSTAGE 1/21/20 69039281 202001 310-51300-42000	•	180.99-	
JAN FEDEX POSTAGE FEDEX 1/31/20 00131 12/31/19 PST18413 202001 330-57200-34500			.00 002553
			1.140.00 002554
SECURITY MONITOR ANNOAL PYE-BARKER FIRE & SAFETY, INC.		336.92	
1/31/20 00073 1/21/20 304 202001 330-57200-60100 CORNHOLE TOURNAM 1/18/20			
RIVERSIDE MANAGEMENT SERVICES	INC		
1/31/20 00073 1/15/20 303 201912 330-57200-46000 DEC GEN FACILITY MAINT	*	1,150.00	
1/15/20 303 201912 320-53800-46000	*	808.00	
DEC REPAIRS/MAINT-GROUNDS 1/15/20 303 201912 330-57200-46201	*	130.00	
DEC JANITORIAL SUPPLIES 1/15/20 303 201912 330-57200-46100	*	1,178.00	
DEC REPAIR/REPLAC-AMENITY 1/15/20 303 201912 330-57200-51000	*	160.77	
DEC OFFICE SUPPLIES RIVERSIDE MANAGEMENT SERVICES	INC		3,426.77 002556
1/31/20 00152 1/14/20 6350087 202001 330-57200-46100	*	94.00	
			94.00 002557
QTR PEST CONTROL SERVICES TURNER PEST CONTROL	· ·	108.99	~
1/31/20 00001 1/21/20 69039281 202001 310-51300-42000 JAN FEDEX POSTAGE			108 99 002558
JAN FEDEX FOSTAGE FEDEX			108.99 002558
2/07/20 00003 2/01/20 198 202002 310-51300-34000 FEB MANAGEMENT FEES	*	3,690.83	
2/01/20 198 202002 310-51300-49100 FEB WEBSITE ADMIN	*	100.00	
2/01/20 198 $202002$ 310-51300-35100	*	83.33	
FEB INFORM TECHNOLOGY 2/01/20 198 202002 310-51300-31300	*	416.67	
FEB DISSEMINATION SERVICE           2/01/20         198         202002         310-51300-51000	*	10.90	
OFFICE SUPPLIES 2/01/20 198 202002 310-51300-42000 POSTAGE	*	47.55	

PRP ---PINERIDGE-- BPEREGRINO

AP300R YEAR-TO-DATE A *** CHECK DATES 01/01/2020 - 02/29/2020 *** PI BA	CCOUNTS PAYABLE PREPAID/COMPUTER ( NE RIDGE PLANTATION - GF NK A PINE RIDGE PLANTATIO	CHECK REGISTER	RUN 3/04/20	PAGE 5
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# S	VENDOR NAME UB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
2/01/20 198 202002 310-51300-4 COPIES	2500	*	150.60	
COFIES	GOVERNMENTAL MANAGEMENT SERVICES			4,499.88 002559
2/07/20 00054 2/01/20 13129559 202002 330-57200-4 FEB POOL CHEMICALS			1,025.52	
	POOLSURE			1,025.52 002560
2/07/20 00162 2/12/20 6007 202002 330-57200-3 EXT WARRANTY SURV CAMERA	4500	*	450.00	
	WEB WATCH DOGS			450.00 002561
2/13/20 00005 1/31/20 112532 201912 310-51300-3 DEC GEN COUNSEL/MEETING	1500	*	460.00	
	HOPPING GREEN & SAMS			460.00 002562
2/13/20 00106 2/03/20 02032020 202001 330-57200-3 JAN 2020 SECURITY	4500	*	360.00	
	MATTHEW EDMONSON			360.00 002563
2/13/20 00131 1/27/20 PSI19620 202001 330-57200-4 SPRINKLER/FIRE ALARM INSP	6100	*	650.00	
	PYE-BARKER FIRE & SAFETY, INC.			650.00 002564
2/13/20 00131 1/27/20 PSI19620 202001 330-57200-4 FIRE EXT INSEPT/RECHARGE	6100	*	64.50	
	PYE-BARKER FIRE & SAFETY, INC.			64.50 002565
2/13/20 00073 2/01/20 305 202002 330-57200-4 FEB JANITORIAL SERVICES	6200	*	645.00	
2/01/20 305 202002 330-57200-4 FEB POOL MAINTENANCE	6400	*	1,041.67	
2/01/20 305 202002 330-57200-3	4000	*	1,725.00	
FEB OPERATIONS MANAGEMENT 2/01/20 305 202002 330-57200-3		*	4,370.92	
FEB FACILITY MANAGEMENT	RIVERSIDE MANAGEMENT SERVICES INC	:		7,782.59 002566
2/13/20 00076 2/01/20 483509 202002 320-53800-4			670.00	
FEB LAKE MAINTENANCE	THE LAKE DOCTORS INC			670.00 002567
2/27/20 00107 2/12/20 SSI09472 202001 330-57200-34	4500		40.00	
JAN EMPLOYMENT FEE 2/12/20 SSI09472 202001 330-57200-3-	4500	*	25.00	
JAN SCHEDULING FEE	CLAY COUNTY SHERIFF'S OFFICE			65.00 002568
	TOTAL FOR BANK	Α	70,626.10	

PRP ---PINERIDGE-- BPEREGRINO

AP300R *** CHECK DATES	01/01/2020 - 02/29/2020 ***	E ACCOUNTS PAYABLE PREPAID/COMPUTEF PINE RIDGE PLANTATION - GF BANK A PINE RIDGE PLANTATIO	R CHECK REGISTER	RUN 3/04/20	PAGE 6
CHECK VEND#	INVOICEEXPENSED TO	VENDOR NAME	STATUS	AMOUNT	AMOUNT #

CHECK VEND# ....INVOICE.... ...EXPENSED TO... VENDOR NAM DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS

TOTAL FOR REGISTER 70,626.10

PRP --PINERIDGE-- BPEREGRINO

Remit To:

CONVERGINT TECHNOLOGIES LLC 35257 EAGLE WAY CHICAGO, IL 60678-1352

\*\* Include invoice # or customer code on check \*\*

Bill to:

GMS 2105 Harbor Lake Dr Fleming Island, FL 32003

Job:

Pine Ridge CDD 4200 Pine Ridge Parkway Middleburg, FL 32068

Invoice	W768772
Invoice Date	09/16/19
Payment Terms	NET 30
Customer Code	1015876
Customer P.O. #	



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www.convergint.com

Fire Alarm/Life Safety, Electronic Security, & **Building Automation Systems** 

Remarks; Pine Ridge CDD WO# W768772

Quantity Dis	Mildione	Willin Adore	Baicosion
1,000 QU	JOTED WORK PERFORMED	1,927.00	1,927.00
		Subtotal:	1,927.00
		Total:	1,927.00

Item 1) Equipment: Quoted Work

Problem Description: Quoted Work \*\$1,927.00\* LENEL Software installation

Solution: Installed and configure Lenel on new client laptop.

It's About Choice

DECENVED	
DEC 2 3 2019	
Ву	

C. Hall 12/23/19 Security/Monitoring 1.330. 57200. 34500

V.80 0

For questions about this invoice, contact your local Convergint office at (877) 881-7724 Convergint is an Equal Opportunity/Affirmative Action Employer who is committed to workforce diversity. M/F/D/V.

Print Date: 09/16/19

Page: 1

Down to Earth Jacksonville Branch 2701 Maitland Center Pkwy. Suite 200 Maitland FL 32751 (321) 263-2700



January 2020 Invoice #55193

-eilhit-i-Ekii

iellings/actives PINE RIDGE CDD C/O GMS 4200 PINE RIDGE PLANTATION MIDDLEBURG FL 32068

Sillinging Address PINE RIDGE CDD C/O GMS 4200 PINE RIDGE PLANTATION MIDDLEBURG FL 32068

Richard Alfalo.	hivoide Dette	10)(el9):(e	) – ji	9 <u>0</u> 63 - 1	2(0)/#
	1/1/2020	1/31/2020	D N	et 30	
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(WIII)	and the second second second	Contractor Providence	S 28 2 3 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	[ Sec. 10.1211-9	
Monthly Maintenance				land the second s	T

\$7,160.00	(Stribter)
\$0.00	. Frynemstereddis
\$7,160.00	BalanceDue

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance. A processing fee of 2.75% will be added to all credit card payments.

C. Holl 1/3/20 Landscape Maint. 1.320.53800.46200

(A) 134

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INVC	DICE
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Customer	Pine Ridge Plantation Community
	Development District
Acct#	290 .
Date	01/03/2020
Customer	
Service	Kristina Rudez
Page	1 of 1

Payment Inforr	nation	
Invoice Summary	\$	150.00
Payment Amount		
Payment for:	Invoice#10323	
100119550	-	

Thank You

- I-C-miliaire

Pine Ridge Plantation Community Development District c/o Governmental Management Services 475 West Town Place, Suite 114 St. Augustine, FL 32092

Please detach and return with payment

 $\sim$ Customer: Pine Ridge Plantation Community Development District

\_\_\_\_\_

Invoice	Effective	Transaction	Description	Amount
			Policy #100119550 10/01/2019-10/01/2020	
1			Florida Insurance Alliance	
10323	12/17/2019	Policy change	Package - Updated Prop Sche- SiteVisit Due Date: 1/3/2020	150.00
			Dde Dale. 173/2020	х
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			JAN 0-3 2020	
			By	
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			rative	
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	[	<u> </u>		
				Total
				\$ 150.00
				5791
				Thank You
	ENTS SENT OVERN			
Egis Insura	nce Advisors LLC, Fif	th Third Wholesale Lockbox, Loc	kbox #234021, 4900 W. 95th St Oaklawn, IL 60453	
L				
Remit Pave	ment To: Edie In	surance Advisors, LLC	(321)233-9939 Date	1
	4021 PO Box 84			
	60689-4002		sclimer@egisadvisors.com 01/03/2020	

Governmental Management Services, LLC 1001 Bradford Way Kingston, TN 37763

### Invoice

Pine Ridge Plantation CDD 475 West Town Place Suite 114

St. Augustine, FL 32092

Bill To:

DECEIVED
JAN 0 6 2020
By

Invoice #: 197 Invoice Date: 1/1/20 Due Date: 1/1/20 Case: P.O. Number:

	ours/Qty Rate	Amount
Management Fees - January 2020 1, 310, 573-340 Website Administration - January 2020 351 Dissemination Agent Services - January 2020 3/3 Office Supplies 570 Postage 1, 23 Coples 1, 23 Telephone 1/10 V-3	3,690.83 100,00 83.33 416.67 0.39 11.86 24.45 69.20	3,690.83 100.00 83.33 416.67 0.39 11.86 24.45 69.20
	Total	\$4,396.73
	Payments/Credits	\$0.00
	Balance Due	\$4,396.73

#### Hopping Green & Sams Attorneys and Counselors 119 S. Monroe Street, Ste. 300 1. 310. 573. 315 P.O. Box 6526 Tallahassee, FL 32314 850,222.7500 December 31, 2019 Pine Ridge Community Development District Bill Number 111984 **Governmental Management Services** Billed through 11/30/2019 5385 North Nob Hill Road Sunrise, FL 33351 6 2020 **General Counsel/Monthly Meeting** PRIDGE 00001 JMW FOR PROFESSIONAL SERVICES RENDERED Confer with Ritter regarding platting and development status; review draft plat; 1.30 hrs 11/01/19 JMW confer with county tax collector's office. 11/05/19 JMW Confer with Ritter; review draft replat for Pine Ridge West. 0.90 hrs Review draft plat; confer with Biagetti and staff regarding execution and 0.80 hrs 11/13/19 JMW recording. 11/15/19 JMW Meeting preparation; review agenda package materials; conference with staff. 0.80 hrs Prepare for and attend board meeting. 3.00 hrs 11/19/19 KSB JMW Review draft non-disclosure agreement with Clay County; confer with staff 0.50 hrs 11/21/19 regarding same. Total fees for this matter \$1,634.00 MATTER SUMMARY Walters, Jason M. 4.30 hrs 230 /hr \$989.00 215 /hr Buchanan, Katie S. 3.00 hrs \$645.00 TOTAL FEES \$1,634.00 TOTAL CHARGES FOR THIS MATTER \$1,634.00 **BILLING SUMMARY** Walters, Jason M. 4.30 hrs 230 /hr \$989.00 3.00 hrs 215 /hr \$645.00 Buchanan, Katie S.

TOTAL FEES \$1,634.00 TOTAL CHARGES FOR THIS BILL

\$1,634.00

Page 2

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### Please include the bill number on your check.

Jeff Anderson 2744 Seminole Village Dr. Middleburg, FL 32068 (904) 219-4983

PINE RIDGE PLANTATION 4200 PINE RIDGE PARKWAY

MIDDLEBURG, FL 32068

TO:

### CCSO OFF-DUTY INVOICE

INVOICE DATE DATE: 12/15/2019

A Bert

<sup>for:</sup> <u>joliver@gmsnf.com</u> prmgr@riversidemgtsvc.com

DATE TIME DESCRIPTION HOURS RATE AMOUNT IN/OUT WORKED \$30.00 \$120.00 12/15/19 Neighborhood, Pool and Clubhouse patrol and security 18:00-22:00 4,0 370,57200, 34500 V-153 120.00 **DEPUTY SIGNATURE:** TOTAL

Make all checks payable to Jeff Anderson

Thank you for your business

Jeff Anderson 2744 Seminole VIIIage Dr. Middleburg, FL 32068 (904) 219-4983

### CCSO OFF-DUTY INVOICE

INVOICE DATE DATE: 12/29/2019

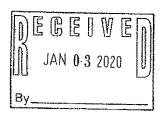
- Address States

TO: PINE RIDGE PLANTATION 4200 PINE RIDGE PARKWAY MIDDLEBURG, FL 32068 <sup>FOR:</sup> joliver@gmsnf.com pmgr@riversidemgtsvc.com

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/29/19	Neighborhood, Pool and Clubhouse patrol and security	17:15-21:15	4.0	\$30.00	\$120.0
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	(. Houll 1/3/20 Security 1.330, 57200, 34500 V-155 A			, any party of the second s	
	Security 1220 FRANK				
	V-155 D				
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		•	 		
DEPUTY	I SIGNATURE:		L	TOTAL	120.0

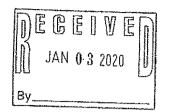
Make all checks payable to Jeff Anderson

Thank you for your business!



Matt Edmonson 1561 Night Owl Tr, Middleburg, FL 32068 (386) 931-6948

### CCSO OFF-DUTY INVOICE



INVOICE DATE DATE:12/23/2019

4.4.---/1614

TO: PINE RIDGE PLANTATION 4200 PINE RIDGE PARKWAY MIDDLEBURG, FL 32068 for: joliver@gmsnf.com prmgr@riversidemgtsvc.com

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12-06-19	Neighborhood Pool and Clubhouse patrol and security	1800-2200	4.0	\$30.00	\$120.00
12-21-19	Neighborhood Pool and Clubhouse patrol and security	2230-0030	2,0	\$30.00	\$60.00
12-22-19	Neighborhood Pool and Clubhouse patrol and security	2000-2200	2.0	\$30.00	\$60.00
	C. Hall 1/3/20				
	(. Hall 1/3/20 Security 1.330.57200.34500 V-106 (7)				
	V-106 @				
DEPUTY SIGNATURE:	TOTAL				\$240.00
	·				
			1		

Make all checks payable to Matthew Edmonson

Thank you for your business!



Invoice	Date	1/1/2020
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Invoice #

-1-1-1-- 455

131295590422

1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

Terms	Net 20
Due Date	1/21/2020
PO#	
Customer #	13GMS100

BIII To GMS, LLC - Pine Ridge Pl 475 W. Town Place, Suite St. Augustine FL 32092	antation 114 Middleburg FL 32068	antation		
Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	966.47
WM-SHED RENTAL	Monthly rental fee for storage shed	1	ea	10.00
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	49.05
	C. Ufall 1/3/20 pool Chemicals U.SH (7) 1.330.57200.46500 DEBEIVE JAN 0.3 2020 By			
A prepayment discount of 31st, 2019, Please contac questions.	5% is available if the entire amount for 2020 is paid by December t us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any	An	Tota nount Du	

**Remittance Slip** 

Customer 13GMS100 invoice # 131295590422 Amount Due Amount Paid \$1,025.52

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372





525 STEVENS ST JACKSONVILLE, FL 32254-3657 USA **Phone No.** 904.634.7100

www.pyebarkerfire.com

### Invoice PSI045271

### January 31, 2019

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BILL-TO ADDI	RESS	SHIP-TO ADDRESS		PAYMENT TE	RMS
C125253C125253PINERIDGEPINERIDGE4200 PINE RIDGE PKWY4200 PINE RIDGE PKWYMIDDLEBURG, FL 32068MIDDLEBURG, FL 32068United StatesUnited States		Net 30			
			DCEDRWY	CUSTOMER P	O NUMBER
		G, FL 32068	PBFS REFERENCE NUMBER F27349 SALES ORDER NUMBER SO046687		
NO:	Description	Shipment Date Qi	iantity Unit	Unit Price	Line Amount
INSPDRY	DRY SPRINKLER IN	SP 01/31/19	1 Each	225.00	225.00
				Subtotal	225.00
ME	GEIVEN			Total Tax	0.00
<u>  リ</u>	JAN 0 6 2020			Total USD	225.00
Ву		TO PAY ON-LINE GO	ТО		
		www.pyebarkerfire.com REMIT-TO ADDRESS			
	Pye Barker Fire & Safety, LLC P O Box 714812 Cincinneti, OH 45271		- V-181		
			(A) 1 220	572.466	
		Cincinnati, OH 45271 United States		0 1,000	y ware the production



525 STEVENS ST JACKSONVILLE, FL 32254-3657 USA **Phone No.** 904.634.7100

www.pyebarkerfire.com

# Invoice PSI045312

### January 31, 2019

BILL-TO ADDR	ESS	SHIP-TO ADDRESS		PAYMENT TE	RMS
C125253		C125253 PINERIDGE		Net 30	
PINERIDGE				CUSTOMER P	O NUMBER
4200 PINE R		4200 PINE RI			
MIDDLEBUR		MIDDLEBURG, FL 32068 United States		PBFS REFERE	NCE NUMBER
onica bates	,	omed outeb		F27347	
				SALES ORDEF	NUMBER
				S0046753	
No;	Description	Shipment Date Ot	uantity Unit	Unit Price	Line Amount
ZZZAMAT	wireless equipment leas		1 Each	1,140.00	1,140.00
ADTG7FSVFS( 4	TELGUARD VERIZON	01/31/19	1 Each	0.00	0.00
				Subtotal	1,140.00
ME C	EIVEN			Total Tax	0.00
AL D	N 0 6 2020			Total USD	1,140.00
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		ww.pyebarkerfire	e.com	na	
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	•	ve Barker Fire & S	afety, LLC	101	Artight
		0 Box 714812	- /	131	(I)
		ncinnati, OH 4523	/1		~
	Ui	nited States			

9655 Florida Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

BIII To Pine Ridge Plantation 475 West Town Place Suite 114 St. Augustine, FL 32092

	<u>(</u>	
EGE	1 V E	
EGE DEC 2	4 2019	

Вy

Date

10/1/2019

			r	
		P.O. No.	Terms	Project
Quantity	Descripilon	L <u></u>	Rate	Amount
	Janitorial Services - October 2019 330, 572. 442 Pool Maintenance Services - October 2019 330, 572 Operations Management Services - October 2019 330, Facility Management - Pine Ridge Plantation - October 2 V-73 (A)	., 4640 571, 3400	100	645.00 ,041.67 ,725.00 ,370.92 ,370.92 ,370.92 ,370.92 ,370.92 ,370.92 ,370.92 ,370.92 ,370.92
			Total	\$7,782.59

# Invoice

Involce #

291

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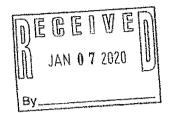
RNW 10,2,19

9655 Florida Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

Bill To Pine Ridge Plautation 475 West Town Place Suite 114 St. Augustine, FL 32092

Date	Invoice #
1/1/2020	302

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		P.O. No.	Terms		Project
Quantily	Description	h	Rate	-1	Amount
<b>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</b>	Janitorial Services - January 2020 330, 572, 44 Pool Maintenance Services - January 2020 330, 57	20 2,4640	1	645.00 ,041.67	645.00 1,041.67
	Operations Management Services - January 2020 330 Facility Management - Pine Ridge Plantation - January 2	,572,3400 <sup>020</sup> 330,572,34	t10	,725.00 ,370.92	1,725.0( 4,370.92
	V-73 D				
,					
			Total		\$7,782.

### Invoice Invoio

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1,6,20

9655 Florida Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

Bill To	
Pine Ridge Plantation	
475 West Town Place Suite 114	
St. Augustine, FL 32092	

DEGEUVED DEC 26 2019	

Dale

9/30/2019

		P.O. No.	Terms	Terms Project	
					-
Quantily	Description		Rate	_ <b>_</b>	Amount
61.32	Facility Assistant through September 30, 2019			25.00	۱,533.00
	1,330,572,3410 V-73 D				
	<u> </u>		Total	<u> </u>	\$1,533.00

### Invoice

Invoice #

293

44.

2nw 10, 8, 19 Riverside Management Services, Inc. 9655 Florida Mining Rivd., Building 300, Suite 305, Jacksonville, Florida 32257

#### PINE RIDGE CDD

#### FACILITY ASSISTANT

Qty./Hours	Description	J	Rate	ŀ	lmount
61,32	Facility Assistant	\$	25.00	\$	1,533.00

Covers Period: September 30, 2019

TOTAL DUE:

#### \$ 1,533.00

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RMS

#### PINE RIDGE COMMUNITY DEVELOPMENT DISTRICT ASSISTANT MANAGER BILLABLE HOURS FOR THE MONTH OF SEPTEMBER 2019

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Dale	Hours	Employee	Description
9/2/19	6	J,G,	Completed dally checklist, returned calls and emails
9/5/19	8	J,G,	Completed daily checklist, returned calls and emails
9/9/19	8	J.G.	Completed daily checklist, returned calls and emails
9/13/19	6	J.G,	Completed daily checklist, returned calls and emails
9/16/19	6	J.G.	Completed daily checklist, returned calls and emails
9/22/19	5,32	J'G'	Completed daily checktist, returned calls and emails
9/23/19	6	J.G.	Completed daily checklist, returned calls and emails
9/29/19	8	J.G.	Completed daily checklist, returned calls and emails
9/30/19	8	J.G.	Completed daily checklisi, returned calls and emails

61.32

SEPTEMBER 2019

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		. MECEI	IWEN	ไก่งจำ	68 ¥	477861	
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ltem		Description		Amount		Amount	
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		to your account, please include yo ment,	our account number and	invoice number on	your chec	k and always	
clude your remitt		local office contact information,					
clude your remitt	kedoctors.com for your	local office contact information. EASE DETACH & RETURN THI	S PORTION WITH PAY	MENT			
clude your remitt ease visit www.la Bill To	kedoctors.com for your PL		S PORTION WITH PAY	····· 1 [·······	ice #	477864	
clude your remitt ease visit www.la Bill To PINE RIDGE PLA	kedoctors.com for your PL NTATION CDD I. MANAGEMENT SER	EASE DETACH & RETURN THE	1	ised Invo Acco	ice # unt #	477864 719342 1/1/2020	

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

> The Lake Doctors, Inc. 3543 State Road 419 Winter Springs, FL 32708



Card #		
Catu #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	Check box if	same as above
Billing Address:	Check box if	same as above

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	3513 U.S. Hwy, 1 Phone	17 • Fleming Island 3: (904) 264-3200	i, Fl. 32003 )		1102 A1	A North, Unit 108 • Ponte Ve Phone: (904) 285-8		
	Advertising			tising	Invoice			
	PINE RIDGE PL 475 W TOWN PL SAINT AUGUST	# 114			State -	Cust#:502790 Ad#:307411 Phone#:904-001-000 Date:12/20/2019	ŧ	
	Salesperson: Clay Lo	egals	Classificat	ion: Legal Notic	:e	Ad Size: 1.0 x 4	1,50	
	Advertisement I	uformation	:					
	Descrip	tion	Start	Stop	Ins.	Cost/Day	Total	
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·		ξ.,	<u>\</u>			Total Amount Tax: Amount Due:	0.00	
	Attention: Requests	for credits or	refunds for earl	y cancellations :	must be ma	ide within 90 days.		
,	Ad Copy		Notice of	Meeting				
	de la companya de la		Notice of Pine Ridge J Community Devel The regular meetin Supervisors of t Plantation Commun District will be in Januery 21, 2020 a Pine Ridge Pins Center, 4200 Pine Middleburg, Flori meeting is open to will be conducted in the provisions of Community Develop copy of the sgenda may be obtained a Manager, at 475 Y Suite 114, St Aug (and phone (904) meeting may be co time, and place to the record at the me Any person re accommodations the because of a dias impairment shou District office at least two calendar	opment District of the beard of he Fine Ridge ity Development eld on Tuesday, ( 600 p.m. at the Nation Amenity Ridge Parkway, ida 32068. The b the public and accordance with Florida Law for pment Districts. A for this meeting Nom the District Nest Yest Town Place, ustine, FL 32092 940-5850. This adiuned to a date, b be specified on seting. guiring special at this meeting bility or physical Id contact the (604) 940-5850 at days prior to the hearing or speech	γ. 1	. 69 (J) 310, 573, 48	CEVE	

-- ibb--stain-

#### PUBLISHER AFFIDAVIT CLAY TODAY Published Weekly Orange Park, Florida

#### STATE OF FLORIDA COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the <u>"Clay Today"</u> a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

#### NOTICE OF MEETING

in the matter of

#### JAN MEETING

#### LEGAL: 45445 ORDER: 307411

was published in said newspaper in the issues:

01/09/2020

×.,

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> Affiant further says that said "Clay Today" is a newspaper published at Orange Park, insaid Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement, and affiant further says that he has neither paid nor promised any person; firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said/newspaper.

Christighou

Sworn to me and subscribed before me 01/09/2020.

NOTARY PUBLIC, STATE OF FLORIDA

CHRISTIE LOU WAYNE MY COMMISSION # GG24173 MY COMMISSION # GG24173 EXPIRES: September 20, 2020

3515 US HWY 17 Suite A, Fleming Island FL 32003 Telephone (904) 264-3200 - FAX (904) 264-3285 E-Mail: Christic@opefla.com Notice of Meeting Pine Ridge Plantation Community Development District The regular meeting of the Board of Supervisors of the Pine Ridge Plantation Community Development District will be held on Tuesday, January 21, 2820 at 600 p.m. at the Pine Ridge Plantation Amenity Center, 2000 Pine Ridge Partway, Middleburg, Florida 12068. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law Jor Community Development Districts A meeting is open to the public and will be conducted in accordance with the provisions of Florida Law Jor Community Development Districts A may be obtained from the District Manager, at 475 West Town Place, Suite 114, St Augustine, FL 32092 (and phone (043) 940-5850 This meeting may be continued to a date, time, and place to be specified on the record at the meeting. Any person requiting Specified impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the masting. If you are hearing or speech impaired, please contast the Florida Relay Service at 1:800-955-870, for aid incentacting the District Office. The person requires on speech impaired, please contast the Florida Relay Service at 1:800-955-870, for aid incentacting the District Office. The person may need to ensure that a verbatim record of the proceedings is made, including the testmony and evidence upon which aucordings is to be bared Ernesto Torres District Manager Legal 5545 published Jan 9, 2020 in Clay County's Clay Taday netwapaper

12/20/2019, 4:31 PM

 From:
 Bernadette Peregrino bperegrino@gmsnf.com

 Subject:
 Fwd: event check

 Date:
 January 14, 2020 at 12:38 PM

 To:
 Daniel Laughlin dlaughlin@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com

 Cc:
 Pine Ridge Plantation prmgr@riversidemgtsvc.com

Please process special event.

Thanks Maria.

### PLEASE NOTE OUR NEW ADDRESS

Thank you, Bernadette Peregrino District Accountant 1408 Hamlin Avenue, Unit E Saint Cloud, FL 34771 Tel and Fax: <u>904-239-5309</u> <u>bperegrino@gmsnf.com</u>



Begin forwarded message:

From: Pine Ridge Plantation <<u>prmgr@riversidemgtsvc.com</u>> Subject: event check Date: January 14, 2020 at 12:25:00 PM EST To: Bernadette Peregrino <<u>bperegrino@gmsnf.com</u>>

Good afternoon! I am going to be doing another stargazing event at Pine Ridge on Feb 15th and will need a check in the amount of \$300.00 for the NEFAS (Northeast Florida Astronomical Society) I have asked them for an invoice but have been unable to get one yet so wanted to go ahead and reach out to make sure you guys had enough time for processing.

Thank you!

Maria

Pine Ridge Plantation CDD 4200 Pine Ridge Parkway Middleburg, FL 32068 Office: (904) 291-8878 Email: <u>prmgr@riversidemgtsvc.com</u> CDD Website: <u>www.pineridgeplantationcdd.com</u>

1.300, 155, 100

### Invoice

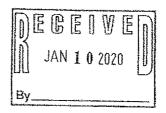
Riverside Management Services, Inc

9655 Florida Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

Bill To	
Pine Ridge Plantation	
475 West Town Place	
Suite 114	
St. Augustine, FL 32092	
-	

Date	involce #
12/1/2019	298
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		P.O. No.	Terms	Project
Quantity	Description Janitorial Services - December 2019 330, 572. 4		Rate	Amount 645.00 645.00
	Pool Maintenance Services - December 2019 3 30, 5- Operations Management Services - December 2019 3 3, Facility Management - Pine Ridge Plantation - December V-73 D	12,4640 9,572,3400 2019 330,572,3	3410	
			Total	\$7,782.59

12,2,19

9655 Florida Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

Bill To	
Pine Ridge Plantation	
475 West Town Place	
Suite 114	
St. Augustine, FL 32092	
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EB JAN 13 2020 R

Date

12/17/2019

		P.O. No,	Terms		Project
Quantity	Description		Rate		Amount
	Pacifity Maintenance November 1 - November 30, 2019 Maintenance Supplies General Taxility Maint. 320, 572, 4600 Janitorial Supplies 330, 572, 46201 Repairs/Replace - Amenity 330 V-73 (A)	\$ 1237 \$ 882, \$ 197 \$ 78"	94	2,069.18 1,034.76	2,069.18 1,034,76
<u> </u>			Tota	l	\$3,103,1

## Invoice

Invoice #

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RHW 12.18,19 RMS

#### PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT MAINTENANCE BILLABLE HOURS FOR THE MONTH OF NOVEMBER 2019

<u>Date</u>	Hours	Employee	Description
11/1/19	3	C.P.	Removed debris around pool deck, parking ici, playground, along main road and common areas, checked and changed trash receptacles around pool deck and playground, emplied dog receptacles
11/4/19	2	8.M.	Removed debris in common areas, checked and changed all trash receptacles and dog pols in common areas and on pool deck, unclogged closet sink, unclogged sink in rentel area kitchen, cleaned windows in social room
11/7/19	3	в.м.	Checked and changed all trash receptacles in common areas and pool deck, emplied dog pols, lightened tollet seats in restrooms as needed, changed clocks to corroct time, removed debris around amenity in common areas
11/11/19	2	В.М.	Checked and changed all trash receptacles on pool deck and common ateas, empiled dog pols, removed debris in all common areas, cleaned windows, picked up supplies
11/15/19	3	C.P.	Removed debits around pool deck, parking lot, playground, along main road and common areas, checked and changed trash receptacles around pool deck and playground, amplied dog receptacles
11/15/19	4	L.F.	Checked all holiday lights, light inspection, changed light builts in social room and sidewalk lights, picked up light builts
11/18/19	3	в,М,	Inspected playground, checked and changed all liash receptacles in common areas and on pool deck, emplied dog receptacles, removed debris in all common areas
11/20/19	8	Ç.P.	Installed Christmas decorations and lights around amenity center and the intersection
11/20/19	8	в,М,	Removed debits around common areas, installed Christmas decorations and lights
11/21/19	3	R.W.	inspected and cleaned lakes and outfail structures (Used Galoril.arga Trailer)
11/21/19	3	A.J.	Inspecied and cleaned takes and outfall sloctures (Used Geton/Large Traiter)
11/22/19	3	C.P.	Removed debris around pool dick, amenily center, parking lot, playground, along main road and common areas, checked and changed all trash receptacle on pool deck and playground, emptled dog receptacles
11/25/19	3	В.М.	Checked and changed all (resh receptacles in common areas and dog pols, removed debris in community at all common areas, light inspection at litness room, changed 2 lights
11/27/19	4	L.F.	Changed lights on pool dock and parking lot
11/27/19	3	Ċ.P.	Removed debris around amenity center, parking lot, playground, slong main road and common ereas, checked and changed all trash receptacles on pool deck and playground, emptied dog receptacles

- Las - odjers

55 TOTAL MILES 324

'Mileage is reinbuisable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

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PINE RIDGE

#### MAINTENANCE BILLABLE PURCHASES

Period Ending 12/06/19

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<u>DISTRICT</u> PR	DATE	SUPPLIES	PRICE	EMPLOYEE
PINE RIDGE				
	11/11/19	Clorox Commercial Cleanup 32 oz (2)	8,90	B.M.
	11/11/19	Mr Clean Summer Citrus 128 oz (2)	17.18	8.M.
	11/18/19	150 w Bulbs (6)	123,82	L.F.
	11/16/19	Disposable Gloves 50ct	6.72	C.P.
	11/15/19	Roller Chrome Holder (4)	12,79	C.P.
	11/16/19	Windex 32oz	4.35	Ċ.P.
	11/15/19	Clorox 32oz (2)	7.52	C.P.
	11/15/19	Windex 2liler	6,76	C.P.
	11/15/19	Peper Towels 6 Huge Rolls	19,52	C.P.
	11/15/19	Toilet Paper 24 rolls	14.92	C,P.
	11/20/19	9' Prelit Spruce Tree	266.35	C.P.
	11/20/19	Light Clips 75cl	4,58	C.P.
•	11/20/19	100L LED C9 Reel-Warm White (3)	103.43	C.P.
	11/20/19	PLG Countdown Dusk-Dawn	11.47	C.P.
	11/20/19	60° Extension Gord	17.11	C.P.
	11/20/19	Command Sirles 16pk	11.82	C.P.
	11/21/19	John Deere Galor/Trailer Rental	70.00	R.W.
	11/21/19	Contractor Trash Bags	22.94	R.W.
	11/21/19	Gas for John Deere Gator	7,50	R.W.
	11/25/19	4 Pin Light	8.02	B.M.
	11/27/19	400 watt MH Bulbs (3)	137.97	¢.H.
	12/6/19	100L LED Chrisimas Lights	34,48	B,M,
	12/5/19	Wrealhs (2)	29.85	B.M.
	12/6/19	42 gallon Trash Bags 50 cl	29.87	L.F.
	12/0/19	Toflet Paper 30 rolls	37.92	L.F.

TOTAL \$1,034.76

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Disclosure Services LLC

1005 Dredford W

# Invoice

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		dford Way , TN 37763				Date	Invoice #
	Kmgston.	, 111 <i>J I I</i> I				1/13/2020	2
Amortiz	Bill To Pine Ridge Plantation C/O GMS ation Schedule 006A 11-1-19 Prepay \$2	Des:	E 0, 513, 490			VED	Due Date 2/12/2020
					Tot	al	\$250.00
<b>k</b>	1			·	Pay	/ments/Credit	s \$0.00
	Phone #		E-r	nail	Bal	ance Due	\$250.00
	865-717-0976		tcarter@disclos	ureservices.info	-		

tcarter@disclosureservices.info

9655 Florida Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

Bill To	
Pine Ridge Plantation	
475 West Town Place	
Suite 114	
St. Augustine, FL 32092	

Date	Invoice #
12/11/2019	300

Invoice

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	JAN	17	202	Û	U
By_					

		P.O. No.	Terms	Project
Quantity	Description		Bata	Amount
Quantity	Description Christmas Event - 12/8/19 V-7-3 (D) /, 38-0, 57-8.0	5-01	Rate	Amount 93.22 1,293.22
p			Total	\$1,293.22

Remit To:	Clay County Sheriff's Office PO Box 548/901 N. Orange Ave Green Cove Springs, FL 32043 (904) 284-7575		Invoice Number: Invoice Date:	SSI09439 1/16/2020 Page: 1
	Attn: Fiscal - Accounts Receivable			
•		Ship To:	PINE RIDGE PLANTA 475 W. TOWN PLAC ST AUGUSTINE, FL 3 BENADETLE PEREGR	E SUITE 114 32258

		Customer ID	C0000507
		P.O. Number	
		P.O. Date	1/16/2020
Due Date	1/31/2020	Our Order No	
Terms	Net 15 Days	SalesPerson	

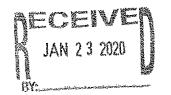
Item/Description	Unit	Order Qtv	Quantity	Unit Price	<b>Total Price</b>
Fees-2nd Employment Admin Fee-DECEMBER 2019		11	11	5.00	55.00
Fees-2nd Employment Scheduling		1	1	25.00	25.00

A) 107 1,380, S72, 345

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Amount Subject to Sales Tax US0 Amount Exempt from Sales Tax 80.00	<b>Subtotal:</b> Invoice Discount: Tax:	<b>80.00</b> 0.00 0.00
	Total USD:	80.00

DIVE DIDGE DI ANTATION ODD			
PINE RIDGE PLANTATION CDD	12/29/2019	6955 ANDERSON, JEFFREY K.	4.00
PINE RIDGE PLANTATION CDD	12/30/2019	7382 SCHLOFMAN, DAVID	3.00
		TOTAL	11.00

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Down to Earth Jacksonville Branch 2701 Maltland Center Pkwy. Suite 200. Maitland FL 32751 (321) 263-2700



### January 2020 Invoice #56241

Sine Participation

Elling/Address PINE RIDGE CDD C/O GMS 4200 PINE RIDGE PLANTATION MIDDLEBURG FL 32068

SilippingAddress PINE RIDGE CDD C/O GMS 4200 PINE RIDGE PLANTATION MIDDLEBURG FL 32068

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(Riojad700b) #L28510	1/4/2020	2/19/2020		oriust 11	(o);//
#L20310	1/4/2020	2/19/2020			
]((a)))			(eliy	JR(110)	/Anneont/
CERTIFIED PLAYGROUND MULCH PER YA Description: In the area at the Amenity Center			13	\$55.00	\$715.00

ામાંભા	\$715.00
l:Aynenie/Cradifs	\$0.00
SPJP/Macs/D)4(c)	\$715.00

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue halance. A processing fee of 2.75% will be added to all credit card payments.

R E  $\mathbb{W}$ JAN 2-3 2020 Ву

C. Hall 1/23/20 Landscape Maint. 1. 320, 53800.46200

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# PYE

Po-Binker Fire & Safety, LLC S25 STEVENS ST JACKSONVILLE, FL 32254-3657 S04.631.7100 www.pyobalkerfire.com

Bill To Address:

1276 1 MB 0.428 E0101X 10112 057 19491819 S2 P7047535 0001:0001 թունալիսինիրի հարերինին հարելին է

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PINERIDGE 4200 PINE RIDGE PKWY MIDDLEBURG FL 32068-9216

Dog1.0001

Account Number	Involco Numbor
C125253	PS1184138
Involce Date	Total USD
12/31/2019	1,140.00

Ship To Address: C125253 PINERIDGE 4200 PINE RIDGE PKWY MIDDLEBURG, FL 32068

Remit To Address:

ĬŢĔĸĔĸĔĸſĸġĸĸġĸġĔĸŢĔĔĔ<u>ĹĹŢ</u>ĸŢŢĔĔĨŢŢĹĔĔĔĔŊĔĬŢŢĔŢĔĬĔĿĹĊĔĊĬŢĬŢŢŢŎĬŎ Pye Barker Fire & Safety, LLC P O Box 714812 Cincinnati, OH 45271

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🛝 Joshua Fat	herree	046-JAX	F	ye Barker F	re-046	904-634	
Item No.		Description		Quantity	Unit	Uniterice	Line/Amour
MONA	MONITOR	ING ANNUAL		1	Each	1,140.00	1,140.0
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	l l	Add 1/23/20 ecurity/Monitoring		131			
	Š	earity/Monitoring	.	101			
		- TO FOOLD THE	105	Ð			
	[]	329 PECE PYSE	a † †				
		JAN 2 3 2020					
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	HE AND MONEY W	THOUR CUSTOMER PORTAL		<u></u>	L	<u> </u>	
Our goal	Is to make it easy to	r you to manage the invoices you teco			i convenience try ni	our Customer Portal.	You can view,
Visit www	v,pyebarkerfire.com l	lo enroll or email us at ENROLLME@I	YEBARKER	FIRE COM			
그럼 이 가지 않는 것 같은 것을 많이 했다.	र्थ होता है। सन्दर्भ सिंह विद्यालय ताल		<u> de la constant</u>				
	STATE STATES AND A STATE				1.		
					<u>]</u>	Subtotal	1,140
						Subtotal Tax	
Remit To Address Pye Barker Fire P O Box 714812 Cincinnati OH 4	& Safety, LLC				1		1,140 1,140
Pye Barker Fire P O Box 714812 Cincinnati, OH 4	& Safety, LLC 5271	78,281.6143			1	Tax	(
Pye Barker Fire P O Box 714812 Cincinnati, OH 4 Pye Barker Corr	& Safety, LLC 5271 porate Office 6					Tax Total USD	1,140
Pye Barker Fire P O Box 714812 Cincinnati, OH 4 Pye Barker Corr	& Safety, LLC 5271		e.billtrust.	com USE T	) HISENROLLME	Tax Total USD	(

### Riverside Management Services, Inc 9655 Florlda Mining Blvd. W. Building 300, Suite 305 Jacksonville, FL 32257

### Invoice

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Bill To: Pine Ridge Plantation 475 West Town Place Suite 114 St. Augustine, FL 32092	DECEIVE JAN <b>2 2</b> 2020 by		Invoice #: 3 Invoice Date: 1 Due Date: 1 Case: P.O. Number:	/21/2020
Description		Hours/Qty	Rate	Amount
combole Tournament 1/18/20	> 73 Ø		336.92	336.92
	······································	Total	<b>_</b>	\$336.92
		Payn	nents/Credits	\$0.00
		Bala	nce Due	\$336.92

R. 22'20

### ame Rudge 2 Emetion

Cornhole Tournament

1/18/20

GL#330-572-601

			Actual
			\$336.92
District Greater			\$0.00
HOLA PRESSOULT :			\$336.92
	Actual		Actual
		Enteremment/Austration	
Set up and Sibe Management		(Gifts/supplies, etc.)	•
Site Staff		Visa gift cards for 1st and 2nd place	\$336.92
Mileage			
			[
•			
Totals	\$0.00	Totals	\$336.92
	Actual		
Court/Revenues/Southing		STREET STREET STREET	ANGUNE
		YESNO	
		Payable To:	
	-		
·			
Totals	\$0.00	Totals	\$0.00

Z. 21,20

# Riverside Management Services, Inc 9655 Florida Mining Blvd, W. Building 300, Suite 305 Jacksonville, FL 32257

### Invoice

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Invoice #: 303

Bill To: Pine Ridge Plantation 475 West Town Place Suite 114 St. Augustine, FL 32092	DEBEIVED JAN 2 2 2020 By	Invoice Date: 1/15/2020 Due Date: 1/15/2020 Case: P.O. Number:
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: Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2019 Maintenance Supplies		2,555,18 871.59	2,555.18 871.59
3207 572, 4600 \$11.50,00			
Repairs/Maint Grounds 808,00 320,538,4600			
Janitorial Supplies \$130,00 330,572,46201			
330 320, 572. 4610 office supplies \$160,77			
office supplies \$160,77 330,572,5100			
73 A			
Tan IT	Total		\$3,426.77
DL 001, 300, 20200, 10001 (AP) JE	Paymen	ts/Credits	\$0.00
	Balance	Due	\$3,426.77

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Move to correct month

Zuno 1, 23,25

#### PINE RIDGE PLANTATION COMMUNITY DEVELOPMENT DISTRICT MAINTENANCE BILLABLE HOURS FOR THE MONTH OF DECEMBER 2019

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0.44-	Daviva	Thursday	Deserviulieu
<u>Date</u> 12/2/19	<u>110UIS</u>	B.M.	Description
1212110	3	<b>р.</b> м.	Swept entryway to amenity center, playground inspection, empiled all dog pots, checked and changed all trash receptacles in community, removed debris in all common areas
12/5/19	3	в.М.	Worked on Christmas decorations, added 2 wreaths to entry columns
12/5/19	3	C.P.	Replaced Christmas fights around building
12/6/19	3	L.ፑ.	Removed debits eround ementity and common areas, picked up supplies, blew leaves and debits off patho and pool deck
12/9/19	3	В.М.	Removed debris in common areas, checked and changed all trash receptacles and dog pots, scrubbed paint off of outside tables from event
12/11/19	4	R.W.	Inspecied and cleaned lakos and oulfall siructures (Used Galor/Large Trailer)
12/11/19	4	A.J.	Inspecied and cleaned lakes and oulfall siructures (Used GetoriLarge Trailer)
12/13/19	2	0.P.	Removed debits along main road and common areas, emplied dog receptacles and chacked and changed trash receptacles
12/16/19	2	8.M.	Checked and changed trash receptacles in community, dog pols and pool deck, removed debris in all common areas
12/18/19	8	C.P.	Worked on payers on pool deck
12/19/19	2	L.F.	inspected playground for loose or faulty equipment, lightened bolts on all handrails
12/20/19	2	C.P.	Removed debits along main road and common areas, checked and changed trash receptacles, blew leaves and debits off patto and deck
12/23/19	8	L.F.	Prepped and painted bailmoon walls
12/23/19	2	B.M.	Checked and changed all trach receptacles and dog pols, blew leaves and Jebris off around amenity center and pool deck, removed debris in all common areas
12/27/19	4	R.W.	Inspected and cleaned lakes and outiall sinuctures (Used Galor/Large Trailer)
12/27/19	4	A.J.	inspected and cleaned lakes and outfall structures (Used Gator/Large Trailer)
12/27/19	9	L.F.	Painted bathrooms, picked up paint supplies
12/30/19	3	в.М.	Repaired filness door button, realiached to wall, light inspection on social room, testrooms, installed 3 new builos, removed debris in all common areas, checked and changed all trash teceptacies and dog pols, undagged closet sink drain
total.	69	- a	
MILES	315	-	'Mileage is reimbursable per section 112,061 Florida Statutes Mileage Rate 2009-0,445

### MAINTENANCE BILLABLE PURCHASES

Period Ending 01/05/20

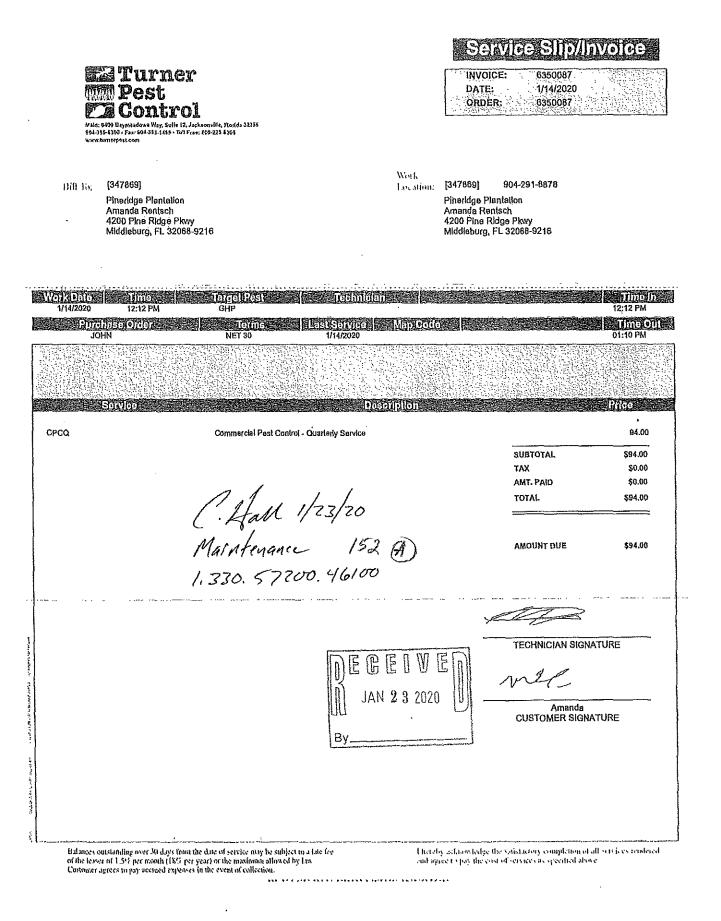
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<u>DISTRICT</u> PR	DATE	SUPPLIES	PRICE	EMPLOYEE
PINE RIDGE				
	12/6/19	Poolsure Chemical Fees	23.20	C.H.
	12/9/19	Behr Paint 1 Gallon	61,73	L.F.
	12/9/19	5x5 Drop Cloth	9,71	L.F.
	12/9/19	Sponge Sending Block	4.91	L.F.
	12/9/19	Sand Paper	4.91	L.F.
	12/9/19	Painters Touch Quart Black (2)	22,95	L,F.
	12/9/19	Paint Brushes 2" (2)	13.50	L.F.
	12/11/19	John Deere Galor/Treiler Rentel	70.00	R,W.
	12/13/19	Multifold Towels 250 sheets/steeve (16)	36.74	M.G.
	12/18/19	Paver Base (2)	6,39	C.P.
	12/18/19	Printer/Copier/Scanner/Warrenty	115,64	O.H.
	12/18/19	Printer Ink	73.82	C.H.
	12/20/19	Shark Navigator Vacuum	170,20	L.F.
	12/26/19	Contractor Trash Bags	22.94	R.W.
	12/26/19	Gas for John Deere Galor	15.00	R.W.
	12/26/19	Ainvick Refills (2)	24,08	L.F.
	12/26/19	Behr Paint	41,38	L.F.
	12/26/19	Soft Soap Hand Soap 128 oz	13,43	L.F.
	12/27/19	John Deere Gelor/Traller Renial	70,00	R.W.
	12/27/19	Leaf Rake Pool	24.13	B.M.
	12/30/19	13 watt 4 Pin Lightbulbs (2)	16.03	B.M.
	12/30/19	Drain Opener	11.36	8.M.
	12/30/19	18 wall 4 Pin Lighlbuib	8.02	B.M.
	12/30/19	Paper Towels 12 rolls	19.52	8.M.
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TOTAL \$871.59

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