

**MINUTES OF MEETING
PINE RIDGE PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Board of Supervisors of the Pine Ridge Plantation Community Development District was held on Thursday, **May 7, 2026**, at 6:00 p.m. at the Pine Ridge Plantation Amenity Center, 4200 Pine Ridge Parkway, Middleburg, Florida.

Present for the Audit Committee were:

Matt Biagetti
Jeff Lewis
Jerry Ritchie
Jack Montoya
Nelson Nazario

Also, present were:

Marilee Giles
Wes Haber *by phone*

District Manager
District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

Review and Selection of Audit RFP Criteria

Ms. Giles reviewed the evaluation criteria for the District's audit services Request for Proposals (RFP). The criteria, which comply with statutory requirements, included personnel qualifications, experience, understanding of the scope of work, ability to perform required services, and price. The Committee approved the evaluation criteria.

On MOTION by Mr. Montoya, seconded by Mr. Biagetti, with all in favor, the Audit RFP Criteria, was approved 5-0.
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THIRD ORDER OF BUSINESS

Other Business

Ms. Giles stated there was no other business.

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FOURTH ORDER OF BUSINESS

Adjournment

Ms. Giles asked for a motion to adjourn the meeting.

On MOTION by Mr. Lewis, seconded by Mr. Biagetti, with all in favor, the meeting was adjourned.

Signed by:

Marilee Giles

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Secretary / Assistant Secretary

Signed by:

Matthew Biagetti

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Chairman / Vice Chairman